



COUNCIL OF
THE EUROPEAN UNION

GENERAL SECRETARIAT

Brussels, 2 June 2006

URGENT REMINDER !!!

ACCREDITATION FOR THE EUROPEAN COUNCIL BRUSSELS, 15/16 JUNE 2006

Deadline: 12.00 on TUESDAY 6 JUNE 2006 !!!

Journalists must complete the accreditation form and return it to the Council of the European Union (form and instructions are on the website <http://www.consilium.europa.eu/eucouncil-at-accreditation>).

In order for your accreditation application to be processed smoothly and speedily, please take care to comply with the accreditation requirements (**do not forget for a first registration to attach a photograph in digital format**). Accreditation applications will be suspended if they fail to comply with the requirements given on the Council's website.

By making your application on the Council's website in good time, you will avoid additional formalities and procedures.

The Council's Press Office is available for further clarification and help with your accreditation queries at:

press.office@consilium.europa.eu

Tel.: +32-2-281.62.31
+32-2-281.61.51
+32-2-281.89.69

Fax : +32-2-281.80.26
+32-2-281.85.41

DISTRIBUTION OF ACCREDITATION BADGES

Accreditation badges may be collected:

- ♦ **from Tuesday 13 to Friday 16 June 2006** personally from the **Résidence Palace, rue de la Loi, 155, 1040 Brussels** on:
 - *Tuesday 13 June 2006 (09.30-13.00 and 14.00-17.00)*
 - *Wednesday 14 June 2006 (09.30-13.00 and 14.00-19.00)*
 - *Thursday 15 June 2006 (09.00-20.00)*
 - *Friday 16 June 2006 (08.30-final press conference)*

When you collect your identification badge, you must present **all of the following**:

- your identity document,
- your press card or if you do not have a press card, an **ORIGINAL** letter (faxes will not be accepted!) from your media organisation, signed by the editor-in-chief, specifying your professional status,
- **only for media representatives of Belgian nationality or resident in Belgium who are registering for the first time : the original copy of your application for security clearance signed by yourself.**

Unless you have all these documents, issue of the accreditation badge will be refused.

- ♦ Collection of groups of badges (press agencies, television stations, etc.)

Deadline for applications by fax (+32-2-281.85.41) to collect a group of badges: **12.00 on Thursday 8 June 2006**. When collecting groups of badges for a media organisation (**as from Tuesday 13 June**), you must present an **ORIGINAL** letter (faxes will not be accepted) indicating that you are authorised by your media organisation to collect those badges. In addition, the person collecting a group of badges **must produce a security clearance application signed in the original by each of the persons for whom the badges are intended** if they are of Belgian nationality or resident in Belgium and **who are registering for the first time**.

Note:

When applying to collect groups of badges, please make sure that all the persons on the list **have been correctly registered** on the Council website. Otherwise, it will not be possible to use the procedure for collecting groups of badges. Please also **indicate** members of the media of Belgian nationality or resident in Belgium, who require the security attestation.

PHOTO GROUPS / TELEVISION

The TV signal will be available via EBU. TV broadcasters wishing to make use of this service should contact EBU, Ms Pita CROÏ, +41 (0)79 250 4745, email: bookings@eurovision.net.

Regarding arrivals at the VIP entrance, the photo/TV coverage **outdoors** will be based on the "first come, first served" principle, whereas **indoors** coverage of the "welcome" will be organised in a group. The press attachés of the Member States and acceding countries will be responsible for attributing group cards for the "welcome" as well as for the "tours de tables". The cards will be issued by the Council Press Office at a date to be specified later.

A selection of photographs taken by Council and Commission photographers will be quickly published on the Council website (http://www.consilium.europa.eu/photographic_library) and the Commission website (http://ec.europa.eu/avservices/home/index_en.cfm). The photographs, in high definition, will be available free of charge.

UNLOADING OF TECHNICAL EQUIPMENT

Unloading and installation of technical equipment must be carried out between **07.00 and 17.00 on Wednesday 14 June** via the following entrance points:

- **"Froissart", rue Froissart 112:** which makes unloading considerably easier, but may only be used by **vehicles up to a maximum height of 2.30 m;**
- or **"Etterbeek", Chaussée d'Etterbeek 70:** for vehicles exceeding a height of 2.30 m. After the equipment has been unloaded, a member of the Security Office will accompany you to the Press Centre. A few trolleys will be available. (For additional information, please see our note: Information for the Press, dated 10 May 2006).

Access will be possible with the "European Council" or with a one-day badge, which will be made available at the entrance points. Delivery vehicles must leave the area of the Justus Lipsius building immediately after unloading.

Please note that, for security reasons, **the radio/TV cabins on level 35 will close at 18.00 and the Press Centre at 20.00.**

Please note that **unloading may only be carried out on 14 June.**

The equipment must be **removed between 08.00 and 18.00 on Saturday 17 June at the Etterbeek entrance** (to be confirmed in the light of the course taken by the European Council meeting). If the material is removed on Friday 16 June (after the Security Cordon has been lifted), please inform Mr Tamás Badacsonyi beforehand by e-mail: presse.dechargement@consilium.europa.eu - Mobile: +32-486-49.70.44.

Please contact **Mr Badacsonyi (by 12.00 on 6 June)** with the following information (either in English or French):

- the name of the organisation responsible for transporting the equipment/the name of the media teams using that equipment;
- the names of those coming in order to prepare the one-day badges;
- the registration number of the vehicle unloading/collecting the equipment;
- the time you intend to arrive on Wednesday 14 **and** on Saturday 17 June 2006;
- the entrance that you wish to use depending on the size of the vehicle (see above).

This information is essential in order that the individual badges can be made available at the Etterbeek or Froissart entrance on your arrival (if you do not hold a "European Council" badge) and in order to prevent long waits.

STANDARD LETTER

REQUEST FOR COLLECTION OF A GROUP OF BADGES

Application deadline: 12.00 on Thursday 8 June 2006

Name of media organisation:

Address:

Postcode:

Town/city:

Country:

Tel.:

Fax:

e-mail:

Place, day, month, year

To the Security Office at the General Secretariat of the Council

Fax: 02 281.85.41

Subject: European Council meeting on 15 and 16 June 2006
– Request for collection of a group of badges

Please find below the names of the applicants for accreditation for whom Mr/Ms (name and position) is authorised to collect badges as from Tuesday 13 June 2006:

- (1) **of Belgian nationality or resident in Belgium** (surname, forename and job: journalist/cameraman/other – please specify)
 - a) Already registered for the European Councils in December 2005/March 2006:
.....
 - b) New registration:
- (2) **Other nationalities** (surname, forename and job: journalist/cameraman/other - please specify)
.....

Signature

Editor-in-chief